

Info and Invitation – project meeting n°2 Foligno (Italy) 21 – 24 October 2019

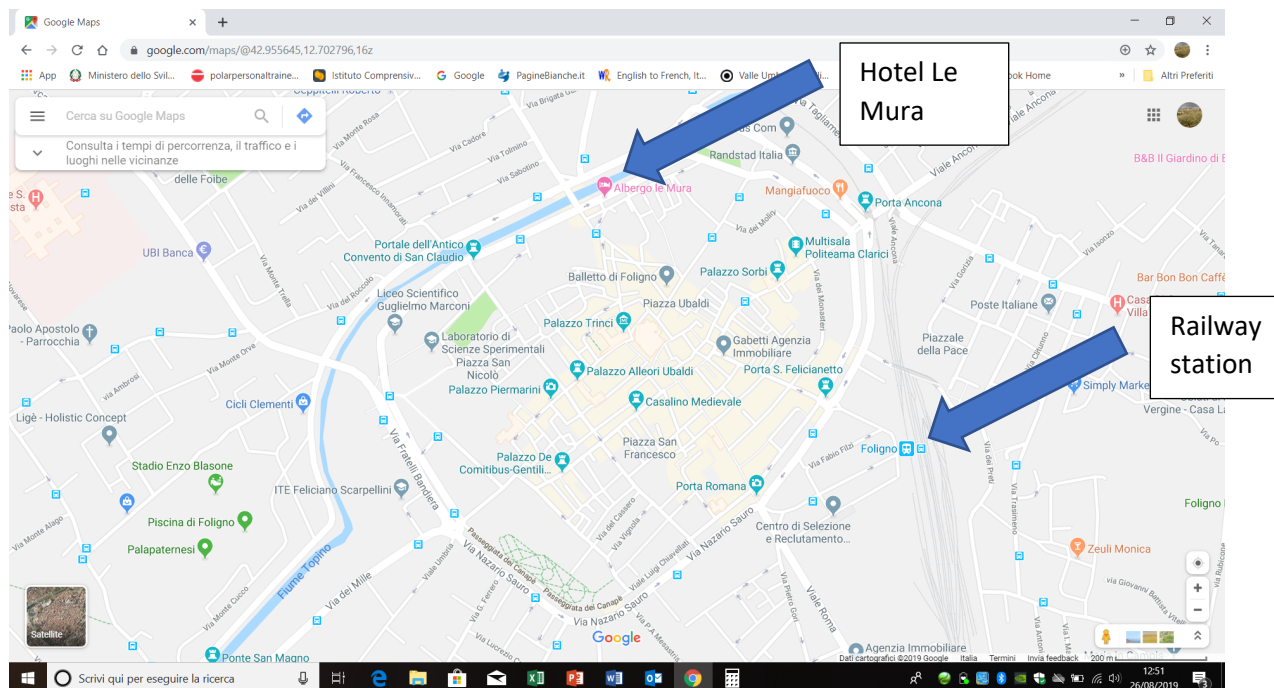
Dear project-partners,

As already agreed on we invite you as LEAD-partner officially to participate with one or two representatives of your LAG at the **2nd project meeting** in the project “CULTRIPS 2.0 European Slow Travel Experiences” from **October 21-24, 2019** organized by our **Italian Partner Region “Valle Umbra e Sibillini”**.

In this document you will find practical information about your arrival, overnight stay and draft agenda. If you have any further questions, please don't hesitate to send an e-mail to barbara.stumpf@zeitkultur.at phone nr +43 660 4935390.

ACCOMODATION IN “HOTEL LE MURA”

www.albergolemura.com - tel. +39.0742.357344 - Via Augusto Bolletta, 29 Foligno





Arrival

Monday, 21st October 2019

Thank you for filling out our **Excel-Sheet on G-Drive until September 15th at the latest** which you can find also attached.

If you plan to arrive by air, we recommend to book the air-ticket to and from **airport Roma Fiumicino o Roma Ciampino**.

Our accommodation "Hotel Le Mura" is located in the city center of Foligno in Via Augusto Bolletta, 29. It is possible to arrive by car (parking is available in front of the hotel) or by train from Fiumicino/Ciampino airport to Roma Termini Train Station and then directly to the **central train station of Foligno** is around 1,5 kilometers (from railway station is easy to walk to the hotel, only 15 minutes by walk).

Welcome, everyone!

You've reached your final destination:

Albergo Le Mura
Via Augusto Bolletta, 29 - Foligno (PG)
www.albergolemura.com
tel. +39-0742.357344

Our host partner region in Italy will book for everyone at **Hotel Le Mura**. It is reasonably priced, close to downtown and also our workshop venue will be in the same hotel. The accommodation has enough capacity and you do NOT NEED to book yourself! **Please confirm the number and the names of the participants until 15/09/2019 to the email address: barbara.stumpf@zeitkultur.at**

We've made following special price for our group:

***1 PRICE INCLUDE: accommodation 3 nights with breakfast, lunch of 22th and 23th, coffee breaks of 22th and 23th, dinner of 21st and 22th and the local bus transfer**

- € 305,00 / per person in single room *1
- € 275,00 / per person in double room *1

***2 PRICE INCLUDE: accommodation 2 nights with breakfast, lunch of 22th and 23th, coffee breaks of 22th and 23th, dinner of 21st and 22th and the local bus transfer**

- € 265,00 / per person in single room *2
- € 245,00 / per person in double room *2



Payment conditions

It is possible to pay in advance by bank or credit, but you can also pay by credit card or by cash in the hotel. If you need special invoice wordings please also write them into the provided Excel-Sheet, so that your invoices can be prepared in advance.

Lunch and coffee breaks will be organized in the same hotel.

Eventually special menu (gluten free, vegetarian) have to be communicated in advance so that it is easier for the restaurant to provide the food in time.

Project Meeting n°2 : FINAL AGENDA

Day 1 - Arrival Monday, 21st October 2019			
Check-In Accommodation at Hotel Le Mura Via Augusto Bolletta, 29 - Foligno For late arrivals: The hotel restaurant is open until 21.30			
	16:00	Get together at the Hotel Le Mura	Meeting point at the hotel reception off the Hotel Le Mura
16:30	17:30	Meeting at Municipality of Foligno (<i>to be confirmed</i>)	Municipality of Foligno
17:30	19:30	Guided walk through Foligno center	Starting point: Municipality of Foligno
20:00	21:30	official welcome dinner	Hotel Le Mura
Day 2 – Tuesday, 22th October 2019			
09:00	09:30	short introduction of participants and obtaining an accurate overview of the two-day meeting agenda	workshop venue at Hotel Le Mura
09:30	11:30	project management and communication in general: discussing budget plan, informing about status of project approvals, discussing common project platform on G-Drive, informing about financial modalities, working on the project timeline	
11.30	11.45	Coffee break	
11:45	13:00	input from Martin Schobert: presenting small corporate identity manual (Slow Trips Brand) for graphic, texts, photos and Multisense Design	workshop venue at Hotel Le Mura
13:00	14.30	Lunch at Hotel Le Mura	
	14.30	Bus pick-up	meeting point at the reception of the hotel
15:00	18:30	Slow Trips-visit of the small village of Rasiglia and Colfiorito Regional Park	
	after the visit	bus transfer to Trevi	
	20:00	Dinner at ristorante “APRITI SEDANO” in TREVI	
	after dinner	bus transfer to the Hotel le Mura	Hotel Le Mura

Day 3 – Wednesday, 23th October

09:00	11:00	presenting and discussing the status of the project (7 P's): <ul style="list-style-type: none"> • Product: Train the Trainer • Price: Business Model / Pricing / Booking Tool • Place (Distribution): Booking Tool / Website Concept • People: Who is your local Slow Trips Trainer? 	workshop venue at Hotel Le Mura
11.00	11.15	Coffee break	
11.15	13:00	presenting and discussing the status of the project (7 P's): <ul style="list-style-type: none"> • Processes: responsibilities and time plan, questionnaires of processes, photo rights, who gives input for texts, photos, booking tool? Who are the ambassadors? • Physical Evidences: Multisense Design • Promotion: transnational PR concept / fam trips, marketing concept 	workshop venue at Hotel Le Mura
13:00	14:30	Lunch at Hotel le Mura	
14:30	15:30	status quo of each region: every region shall present their status quo, how many Slow Trips Offers does already exist? Giving an overview about pros and cons in each region – open questions? (presentation of each region should last max. 8 min)	workshop venue at Hotel Le Mura
15:30	16:00	further discussion, decision making, perspective and feedback	
after meeting		free time and free dinner	